



Employment Opportunity

Paraprofessional

20 hours per week

McClay Branch, St. Charles, MO

The St. Charles City-County Library District is a dynamic place to visit...and to work!

We are seeking a part time Paraprofessional to work at our McClay Branch. If you have a passion for creating amazing experiences for customers from diverse age groups and backgrounds, this is the opportunity for you!

In this position, you will connect and build relationships with customers by answering general information questions and providing assistance with library technology and e-resources. You will create and implement activities, classes, and events for all ages with a focus on teens and adults ages 18-30. You will also promote library materials using attractive displays, help customers find just the right book, movie, or game, and help ensure the library maintains relevant materials and services for our customers.

Requirements:

- Ability to connect and interact with diverse patron populations
- Ability to plan activities and present classes and events with a focus on teens and adults ages 18-30
- Strong technology skills and knowledge of various applications on mobile devices
- Ability to adapt and thrive in a changing environment
- Previous experience working with teens, especially at-risk youth is a plus
- Exceptional teamwork and sense of humor are a must

Full job description: [Adult Services Paraprofessional](#)

Schedule: Tues. 2:00pm-7:00pm, Wed. 4:00pm-9:00pm, Thurs. 2:00pm-7:00pm, and Fri. 1:00pm-6:00pm;
Saturdays and Sundays on a 4-week rotation

Advertised schedule may change based on the operational needs of the Branch. Applicants should have some flexibility in their schedules to accommodate schedule changes as needed.

Part time employees enjoy a partial benefit package that includes paid time off and a Deferred Compensation plan with employer match. Starting rate is \$17.01 per hour

For immediate consideration, please send application materials, including the [SCCCL Application](#) to HR@stchlibrary.org or mail materials to SCCCL HR Department, PO Box 529, St. Peters, MO 63376 by the deadline of **Monday, January 21, 2019**.

The St. Charles City-County Library is committed to diversity and inclusion. The Library provides equal employment opportunities to all applicants without regard to race, color, religion, sex, gender identity, national origin, sexual orientation, age, disability, or military status.

1/11/19-1/21/19