



Employment Opportunity

Internal Applicants Only

Facilities Maintenance Technician

20 hours per week

General Administrative Office, St. Charles, MO

The St. Charles City-County Library District is a dynamic place to visit...and to work. We are seeking a part time Facilities Maintenance Technician to support our facilities.

The Facilities Maintenance Technician will help to maintain the day-to-day operations and physical assets of our branches under the direction of the Facilities Manager. You will perform a variety of general duties including repairs, maintenance, cleaning, and driving a District vehicle to transport materials, furniture, equipment and supplies.

Requirements:

- General and semiskilled maintenance skills
- Ability to schedule workload to meet deadlines
- Strong verbal and written communication skills
- Use of a computer and an automated work order system
- Related experience in maintenance of a commercial building preferred
- High School Diploma or GED required and post-secondary certification is a plus

The full job description and requirements can be found here: [Facilities Maintenance Technician](#)

Part time employees enjoy a partial benefit package that includes paid time off and a Deferred Compensation Plan with employer match.

Starting rate is \$12.71 per hour

Schedule: *Mon through Fri 1:00pm-5:00pm*

Advertised schedule may change based on the operational needs of the Department. Applicants should have some flexibility in their schedules to accommodate schedule changes as needed.

For immediate consideration a cover letter and updated resume emailed to HR@stchlibrary.org, or mailed to SCCCL, Human Resources Department., P.O. Box 529, St. Peters, MO 63376, by **Monday, September 24, 2018**

We appreciate your interest in the Library District, but due to the high volume of responses, we may only be able to contact those applicants that we wish to interview.

The St. Charles City-County Library is committed to diversity and inclusion. The Library provides equal employment opportunities to all applicants without regard to race, color, religion, sex, gender identity, national origin, sexual orientation, age, disability, or military status.

9/14/18-9/24/18