



Employment Opportunity

Collection Development Librarian- Adult Nonfiction

General Administrative Office, St. Peters, MO

The St. Charles City-County Library is seeking a strategic shopper and passionate reader to select materials for the nonfiction collections in all of our twelve locations. From celebrity memoirs to world history and everything in between, the full time Collection Development Librarian will find, share and promote materials for our Library customers who love to learn.

You will be working in a dynamic team-oriented position, collaborating with the Collections Services Department, and librarians and staff at locations large and small. Not only will you select all nonfiction print and electronic materials for library customers, you will also make music selections, choose video games and manage branch magazine and newspaper offerings.

We love staff that engage the community and consider their wants, but also closely monitor what they actually use and respond to their needs. If you can see yourself thoughtfully developing new collections, carefully evaluating current collections, and brainstorming creative promotion and merchandising for all of it, we want you!

Skills needed for this job are:

- Excellent written and verbal communication skills
- Proficiency with Microsoft office suite, Google Applications and knowledge of collection management software and vendor websites
- Ability to interact positively with customers and staff and work effectively as part of a team
- One year related experience required, preferably in collection development
- Public library experience preferred
- A Master's in Library Science from an ALA accredited program required

The full job description and requirements can be found here: [Collection Development Librarian](#)

Schedule: Monday through Friday 8:30am-5:00pm

The St. Charles City-County Library is a Kaleidoscope of Discovery! With an operating budget of over \$19 million, our twelve library branches are located in some of the fastest growing communities in Missouri, and poised to grow right along with them. The future looks bright. Join us!

We offer a full benefit package, which includes medical, vision and dental insurance, retirement plan, generous time off. Starting salary is \$47,358.

For immediate consideration a cover letter and resume along with completed [SCCCL Application](#) can be emailed to HR@stchlibrary.org, or mailed to SCCCL, Human Resources Department, P.O. Box 529, St. Peters, MO 63376, by **Monday, January 14, 2019.**

The St. Charles City-County Library is committed to diversity and inclusion. The Library provides equal employment opportunities to all applicants without regard to race, color, religion, sex, gender identity, national origin, sexual orientation, age, disability, or military status.

1/4/19-1/14/19